

RESOLUTION OF THE STATE EMPLOYEE BENEFITS COMMITTEE
TO ESTABLISH
FINANCIAL AND HEALTH POLICY & PLANNING SUBCOMMITTEES
August 20, 2018

WHEREAS, the State Employee Benefits Committee (“SEBC”) is established by 29 *Del. C. Ch.* 96, and

WHEREAS, pursuant to the 29 *Del. C. §* 9602(b), the SEBC controls and manages all state employee benefit coverages; and

WHEREAS, the SEBC, at its August 20, 2018 meeting, has approved the creation of a (i) Financial Subcommittee to advise the SEBC on financial matters; and (ii) Health Policy & Planning Subcommittee to advise the SEBC on health policy and planning matters; and

NOW, THEREFORE, the SEBC, acting through its undersigned Chairperson resolves as follows:

1. Financial Subcommittee

- a. There is created a Financial Subcommittee of the SEBC that shall study and make recommendations to the SEBC concerning financial aspects of the state employee benefit coverages that are controlled and managed by the SEBC.
- b. The Financial Subcommittee shall meet two times per fiscal quarter with the first meeting of each fiscal quarter being for the purpose of data review for the preceding fiscal quarter and the second meeting at the end of each fiscal quarter being for the purpose of follow ups for the next fiscal quarter.
- c. The Financial Subcommittee shall conduct such inquiries into financial matters as the SEBC may request from time to time.
- d. The chair of the Financial Subcommittee shall be appointed by the Co-Chairs of the SEBC from among the members of the Financial Subcommittee and shall serve as chair until such time as the Co-Chairs of the SEBC appoint a successor chair.
- e. The members of the Financial Subcommittee shall be appointed by the SEBC and shall be equal in number to the members of the SEBC.
- f. Each member of the SEBC may nominate in writing one person employed by the SEBC member’s organization for appointment by the SEBC as a member of the Financial Subcommittee.
- g. Members of the Financial Subcommittee are expected to attend meetings and shall not have the ability to send a designee to attend a meeting on behalf of the member.

2. Health Policy & Planning Subcommittee
 - a. There is created a Health Policy & Planning Subcommittee of the SEBC that shall study and make recommendations to the SEBC concerning health policy and planning for the state employee benefit coverages that are controlled and managed by the SEBC.
 - b. The Health Policy & Planning Subcommittee shall meet two times per fiscal quarter.
 - c. The Health Policy & Planning Subcommittee shall conduct such inquiries into health policy and planning matters as the SEBC may request from time to time.
 - d. The chair of the Health Policy & Planning Subcommittee shall be appointed by the Co-Chairs of the SEBC from among the members of the Health Policy & Planning Subcommittee and shall serve as chair until such time as the Co-Chairs of the SEBC appoint a successor chair.
 - e. The members of the Health Policy & Planning Subcommittee shall be appointed by the SEBC and shall be equal in number to the members of the SEBC.
 - f. Each member of the SEBC may nominate in writing one person employed by the SEBC member's organization for appointment by the SEBC as a member of the Health Policy & Planning Subcommittee.
 - g. Members of the Health Policy & Planning Subcommittee are expected to attend meetings and shall not have the ability to send a designee to attend a meeting on behalf of the member.

3. The Financial Subcommittee and Health Policy & Planning Subcommittee shall initially be advisory committees. The SEBC, subject to applicable law, may by resolution delegate specific authority to its subcommittees.

STATE EMPLOYEE BENEFITS COMMITTEE

Co-Chairperson, SEBC

Co-Chairperson, SEBC